

**MACKWORTH PARISH COUNCIL**

**Minutes of the Meeting held on Monday 11th November 2019 at 7.30pm at All Saints Church, Mackworth Village, Derby.**

**Present: Cllrs. Bond, Debling, Hanson, Rollinson, Smith, and 7 members of the public.**

**1. Apologies: None.**

**2. Public participation:**

**Agenda-Part 1 Non-exempt information:**

**At the start of the meeting, a period of time will be made available for members of the public to ask questions or submit comments about Parish Council matters. If the Police Liaison Officer, a County Council or Borough Council Member is in attendance the public will be given the opportunity to raise any relevant matter.**

**A member of the public reported that Imperial Commercials appear to have opened an additional entrance to their premises. It was agreed that clerk would contact the owners to find out if this is going to be permanent and if planning permission has been applied for. A mobile catering van is being used outside Sal's Diner on Ashbourne Road and there are signs on A52. Clerk is going to contact planning department. Have the premises got a business and environmental health licence? The condition of Skitteridge wood is causing concern as nothing appears to have been done. Clerk is to report. A member of the public has asked why retail unit is called "Langley Park" and not "Langley Country Park". Clerk is to write to planning department as this has not been permitted yet. There are no post boxes on Langley Country Park estate. It appears there is a criteria regarding distances required, clerk is to contact Royal Mail as this a large development. There are problems with lorries that are delivering to Co-op retail unit as gates are not wide enough and as a result the cab blocks the road. Clerk is to write to Co-op.**

**3. Declarations of members' interests: None.**

**4. To confirm the minutes of the Parish meeting held on 16<sup>th</sup> September 2019 and meeting re neighbourhood plan on 24<sup>th</sup> September 2019: These were approved and signed.**

**5. Councillor Orton and Councillor Taylor reports: No reports have been received from Cllr. Taylor or Cllr. Orton.**

**6. Planning matters:**

**a. Applications: Consultation date 22<sup>nd</sup> October 2019.**

**RefVal: AVA/2019/1038**

**Address: 81 Ashbourne Road, Mackworth.**

**Proposal: Part of existing garage and rear single storey element converted to create improved open plan living space, new French door and bi-fold doors inserted as required. New walls built to create improved private rear garden space.**

**Date valid: 22<sup>nd</sup> October 2019**

**Decision expected: 10<sup>th</sup> December 2019.**

**Applicant: Mrs. T Morley, 81 Ashbourne Road.**

**Consultation date 23<sup>rd</sup> October 2019.**

**RefVal: AVA/2019/0978**

**Address: Co-op, Samuel Road.**

**Proposal: 1xhalo illuminated sign, 1 x non illuminated halo sign and 2 fascia signs.**

**Date valid: 22<sup>nd</sup> October 2019.**

**Decision expected: 16<sup>th</sup> December 2019.**

**b. Appeals: None.**

**c. Decisions: Decision date: 19<sup>th</sup> September 2019**

**RefVal: TRE/2019/0504**

**Address: 81 Ashbourne Road**

**Proposal: T1 Sycamore 2m reduction, T2 Ash fell, T3 Hawthorn fell**

**Date reg: 9<sup>th</sup> August 2019**

**Applicant: Mr. J. Morley, 81 Ashbourne Road.**

**Decision: Decision pending**

**Decision date: 23<sup>rd</sup> September 2019.**

**RefVal: AVA/2019/0372**  
**Address: Old School House, Markeaton Lane.**  
**Proposal: Erection of glass and aluminium greenhouse.**  
**Applicant: Mrs. Diggle, Old School House.**  
**Decision: Application returned.**

**Decision date: 8<sup>th</sup> October 2019**

**RefVal: AVA/2019/0776**  
**Address: 81 Ashbourne Road, Mackworth.**  
**Proposal: Conversion of existing garage to create open plan living /kitchen/dining space, new detached garage.**  
**Applicant: Mrs. T Morley**  
**Decision: Application withdrawn to enable applicant to reconsider proposal.**

**Decision date: 15<sup>th</sup> October 2019.**

**RefVal: TRE/2019/0545**  
**Address: 101 Lower Road, Mackworth Village.**  
**Proposal: Removal diseased conifer tree and replace by apple tree in similar position.**

**Date reg. : 9<sup>th</sup> September 2019.**  
**Applicant : Mr. C. Connolly, 101 Lower Road, Mackworth Village.**  
**Decision: Decision pending.**

**Decision date: 30<sup>th</sup> October 2019.**

**RefVal: AVA/2019/0865**  
**Address: Orchard Cottage, 30 Lower Road.**  
**Proposal: Use of land as residential curtilage in association with Orchard Cottage**  
**Application: Mackworth Estates c/o Fisher German.**

**Application has been withdrawn and the file has been closed.**

**7. To approve cheques for payment: It was agreed that the following cheques be paid.**

<b>Cheque Number</b>	<b>Payable To</b>	<b>Items</b>	<b>Amount</b>
000761	Clearcut leaflet distribution	Leaflets £45 post Langley Country park £85	130.00
000762	All Saints Mackworth PCC	Rent of hall 24 <sup>th</sup> September and 11 <sup>th</sup> November 2019	40.00
000763	Mrs. M. Loydall	Salary October and November	562.20
000764	HMRC	PAYE Months 7 and 8	33.20
000765	All Saints Church Churchyard Fund	Donation maintenance Church graveyard as per budget	500.00
		<b>Total</b>	<b>£1265.40</b>

**Bank balances: Current account 11/11/19  
£5345.77**

**8. Items for decision:**

**a. Donation maintenance Church graveyard- It was agreed to pay £500 as per budget.**

**b. Parking problems on Samuel Road by retail unit - A member of the public had asked for yellow lines to be put down as congestion outside retail unit. The road has not been adopted by the highways department, so nothing can be done at the moment. Vehicles can park anywhere on the road as this is a public highway.**

**c. Neighbourhood plan update – The entire Parish has been sent a leaflet regarding this and there have been 2 responses from**

members of the public showing interest in being involved. It was agreed that a subcommittee would be required to move things forward. Any future events in the Parish should be seen as an opportunity to promote this. Cllr. Hanson said that he would hand out leaflets about this at forthcoming Christmas fair to be held on 30<sup>th</sup> November. A member of the public suggested setting up a Facebook page to notify more people.

**d. Adopt Training policy and grant making policy for Parish Council-** The training policy was agreed, adopted and signed at the meeting. Discussions were held regarding the grant making policy and it was agreed to carry this forward to the next meeting.

**e. Proposed budget for 2020-2021-** The proposed budget was discussed and it was agreed to sponsor a Christmas tree from the Parish for £30. It was agreed to increase the graveyard maintenance to £750. Amounts should also be set aside for a training budget £600, neighbourhood plan £1000, professional fees re neighbourhood plan £2000, donations and grants £3000. The final amount to apply for the Precept will be discussed at the next meeting.

#### **9. Items for information:**

**a. All DALC circulars have been circulated.**

**b. Clerk has updated website.**

**c. Clerk has posted cheque to HMRC.**

**d. Clerk has emailed Paul Allen at Bidwells regarding another fallen tree with a lot of dead wood close to the footpath and a house in Skitteridge wood. A reference was made to the earlier tree which had damaged a wall on 17<sup>th</sup> June, which does not appear to have been dealt with by the landowners.**

**e. Clerk has emailed Gary Lees at Pegasus Group for an update regarding S106 funding for phase 2 development on Radbourne Lane.**

**f. Email from Severn Trent informing that Lower Road will be closed 27<sup>th</sup> to 29<sup>th</sup> September for installation of junction box.**

**g. Email from Gary Lees re S106 funding informing that discussions are still taking place and asking clerk to email again in about a month's time when this should be completed.**

**h. Clerk has emailed Brenda Whittaker to ask for copy of original leaflet to inform Parish of proposal to have a neighbourhood plan.**

**i. Clerk has emailed Councillors and interested members of the public a copy of how to start procedure for neighbourhood plan from locality website, and a meeting is planned for Tuesday 22<sup>nd</sup> September at 7.30p.m.**

**k. Email from AVBC re Police Crime Commissioner grant available to suitable projects. Clerk has forwarded to Councillors.**

**l. Clerk has spoken to DCC highways department re overgrown hedge on Church Lane and received the following response:**

**I have just spoken to department but Kate Siddons is on holiday. A clerk has looked at file and it appears this was sent to Wayne Furniss at DCC and an inspector put a notice on hedge re this on 12<sup>th</sup> August. Clerk said that my reply was not linked to relevant file and not likely to have been seen. As they now have relevant information they will deal with it and get back to me. I have pointed out that vegetation needs cutting back otherwise problem is not solved.**

**m. Clerk has completed DALC form regarding numbers in Parish and administrative time spent regarding elections for survey.**

**n. Clerk has contacted Highways England regarding A38 Markeaton island development and asked to be sent updates throughout the project.**

**o. A member of the public has asked for details of all outstanding highway matters in order to raise a question at Derbyshire County Council meeting. Clerk has checked website and this is the latest information available which has been forwarded:**

**Reported 29/7/19 Ref F573892 Overhanging hedge obstructing vehicles view turning right out of Gold Lane to Ashbourne Road. Per Website : Enquiry noted.**

**Reported 29/7/19 Ref F591988 40mph Sign flattened outside Imperial Commercials , Ashbourne Road. Per Website: Added to programme.**

**Reported 29/7/19 Ref F591964 Name plates (both sides) Church Lane, Mackworth Village loosened after tarmac of road. Per Website: Query has been logged but at the moment no updates are available.**

**Reported 29/7/19 Ref F591952 Name plate missing for Ashbourne Road at junction of Radbourne Lane and Ashbourne Road. Per Website : Query has been logged but at the moment no updates are available.**

**Reported 8/8/19 Ref F35833939 Overgrown hedge and vegetation Church Lane, Mackworth Village. This was reported to clerk by Kate Siddons at DCC highways department requesting owner's details, as per above. Per Website: Receive attention as appropriate.**

**p. Clerk has emailed Julian Townsend at AVBC informing him that motion regarding climate emergency agreed by AVBC was read out at Parish meeting held on 16<sup>th</sup> September and Councillors would like to receive any future updates.**

**q. Email from AVBC informing that Police Crime Commissioner grant available and meeting to be held 8<sup>th</sup> October for further information at Ripley.**

**r. Clerk has emailed Cllr. Taylor with highway problem as advised by Cllr. Orton.**

**s. Clerk has emailed Councillors with draft leaflet for approval to ask the Parish if they are interested in developing a neighbourhood plan.**

**t. Clerk has contacted printers who will do minimum order of 1000 copies and deliver to Langley Country Park Estate, but will not do the rest of the Parish.**

**u. Kate Siddons from Derbyshire County Council highways department has just rung regarding overhanging trees and dropped kerb at Markeaton Lane .She has informed clerk that DCC are not responsible for any of the highway either side of Markeaton Lane and this has been confirmed by the highways inspector. Email**

received via a member of the public confirms this. We will have to wait till Derby City Council inspects and reports back. Kate has informed me that she has written to Mr. Hibbert regarding hedge on Church Lane requesting that hedge is cut and vegetation cut back. This will be re-inspected to see if the job has been complete, and if not done within a specific time a notice can be served and the owner will be re-charged if DCC have to complete the work.

v. Email received informing that data protection fee is due for £40 and this will be collected on 21<sup>st</sup> November by direct debit from Parish bank account.

w. Clerk has emailed 2 printers for additional quotes for printing leaflets re Neighbourhood plan, neither of them can do distribution of leaflets. These quotes have been forwarded to Councillors.

x. Clerk has emailed Gary Lees at Pegasus Group for update regarding S106 funding for phase 2 of Radbourne Lane development and likely date of forwarding to planning department.

y. A member of the public has emailed Cllr. Taylor for an update regarding outstanding footpath and highway matters in the Parish.

z. Email from Gary Lees informing that planning application for Phase 2 Radbourne Lane has not been submitted yet. There are queries that have been raised by the highway committee that have to be dealt with. Then S106 measures to be provided will be notified to us.

a -1. Clerk has received agreement from Councillors to go ahead with quote from Clearcut Leaflet distribution and has emailed supplier to go ahead. Cheque for £130 to cover costs and delivery to Langley Country Park estate has been agreed. The remainder of the Parish leaflets will be delivered by Mackworth Parish Council. Clerk has informed alternative printers that their quotes were unsuccessful.

b-1. Email from AVBC informing that a polling district and places review is taking place to ensure that facilities are adequate for the electorate. An online form can be completed by 16<sup>th</sup> December with any relevant comments.



**c-1. Clerk has collected leaflets to distribute from printers and posted leaflets on 4 noticeboards, Co-op retail unit Langley Country Park, Mundy Arms, The Farmhouse Hotel and website. Langley Country Park Estate have been posted by supplier.**

**d-1. A member of the public has emailed website requesting yellow lines to be put on both sides of the road on Samuel Road due to access problems by retail unit. Clerk has informed that this can be reported online to DCC highways department, and to be put on Parish agenda.**

**e-1. Email from Chris Potter AVBC has requested updated notification of register of interest forms. Clerk has replied informing that all Councillors have completed updated register of interest forms after election in May and are up to date.**

**f-1. Clerk has contacted DALC regarding training and grant policy. This has been added to agenda to be adopted at Parish meeting.**

**10. Items for next agenda.**

**11. Date of next meeting.**

**Monday 13<sup>th</sup> January 2020.**

**Signed M. Rollinson Date...13<sup>th</sup> January 2020**